Request for Adoption of Faculty-Authored Texts

UT Regents Rule 31004 requires pre-approval from the department or program chair, dean and the provost of any materials written by a faculty member that may be sold to students. To avoid any conflict of interest or appearance of conflict of interest, the suggested course of action for a faculty member who wishes to assign their book as a required text in their class is to agree to donate the royalty proceeds to a student organization, UTA or other educational institution, a charitable organization or a not for profit foundation.

Date://	/
Faculty Member Author:	
Department:	
Name of Textbook or Manual:	
Publisher:	
Cost to Student:	Monetary Benefit to Author\$
In What Course/s is the Textbook U	sed?
Textbook is : Required	Supplemental Reading
Provide explanation and describe th for the course/s:	ne procedure used to ensure the proposed textbook is appropriate
I agree / do not agree to donate	usly been approved for use at UTA? the royalty proceeds to a student organization, UTA or another organization or a not for profit foundation.
Chair or Director	_ Approved/ Not Approved
Dean	Approved/ Not Approved
Provost	Approved/ Not Approved