May 15, 2019

To: Department Chairs

From: Greg Frazier

 Senior Associate Dean

Re: Schedule for Third Year Pre-Tenure Reviews

Here is the schedule of due dates for **Third Year Pre-Tenure Reviews** 2019-2020. (Part of the routing process may be done using Digital Measures, depending on when UTA rolls out that functionality.)

 Jan 15 Candidate submits updated materials via Digital Measures to Department Chair.

 Materials include a.) current CV, b.) summary of all teaching evaluations while at UTA, and c.) a 2-page description of ongoing research projects including stages of development, target journals, timelines, and attach any working papers.

 Feb 5 Department P&T Committee submits recommendation letter to Department Chair, including vote count and any reservations.

 Letter should address candidate’s progress, including specifics about the candidate’s strengths and any areas of deficiency related to the department’s guidelines for tenure and promotion.

 Feb 19 Department Chair submits recommendation letter to Dean.

 Mar 4 Dean submits recommendation letter to Provost.

Faculty up for 3rd year review:

David Rosser (ACCT)

Wayne Crawford (MANA)